



HealthRoster Community

HealthRoster Community has been designed specifically to manage not just when a member of staff is working but where - within a single roster. This enables effective rostering and management of staff across all locations; be it community hospitals, health centres, community clinics, GP practices or service users/patients homes, the visibility of the 'where' of working and unfilled duties is crucial to delivering optimised care.

HealthRoster Community Key benefits

- Integrates rosters for all staff groups, working in complex areas and/or geographically dispersed teams
- Gives ability to add a 'location', such as a place, a clinic or an individual patient
- Improves management of rosters across multi-disciplinary teams
- Enables efficient utilisation of resources, due to effective allocation and redeployment of all staff in order to deliver services
- Complete visibility of community workforce for managers and staff
- Delivers major time savings in roster production and maintenance

HealthRoster Community Background

As PCTPS develop their plans for transforming community services and start to consider their desired futures, the focus is ever more on providing higher service quality, more effective targeting of resources to meet needs, better value and increasing patient choice.

HealthRoster Community has been designed to help healthcare providers deliver the transformational change required. The application enables managers to effectively operate highly complex rosters of diverse and integrated

staff groups often practising across different locations and team structures.

Using the unique functionality in HealthRoster to roster a 'location' allows managers to monitor staffing by shift, by specific location or area, increasing the manager's ability to monitor the quality and delivery of service between a range of locations and facilities.

"We could see straight away the benefits to the organisation, not only ward-based but also making it easier for those based in the community. The solution can really support and facilitate change as it manages staff availability and unavailability, and their competencies can now be mapped to the units to ensure appropriate staffing levels with the right skill sets are maintained at all times."

Lara Fox, Project Manager, Southern Health NHS Foundation Trust

HealthRoster Community Capabilities

Key capabilities include:

- **Ability to roster a 'location'** - rosters can be created for teams or groups of staff who move around locations - community staff who work across different areas, for example - with clear displays of information about the specific location where a duty is being worked.
- **Real-time visibility** - real-time operational view of staffing levels and issues.
- **Automated timesheets** - auto-generation of enhanced hour payments using Agenda for Change, replacing a day-long manual process with the click of a button.
- **Payroll Integration** - sends pay and absence data using well established ESR interfaces, reducing the administration burden and increasing accuracy.
- **Bank and agency integration** - integrates with BankStaff or NHSP to ensure all vacant duties are filled in the most efficient and safe way.
- **User-friendly** - one-screen, one-click functionality.

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- **HealthRoster Employee Online (EOL)** - gives staff a single, easy website to manage their entire working life: viewing their rosters, making duty, leave and study requests, viewing and managing their bank bookings and checking their timesheets.
- **HealthRoster EOL Mobile** - lets staff view their rosters anytime, anywhere on their smartphones.
- **Roster analysis** - objectively shows via our Key Performance Indicators (KPIs) if the roster is 'good' - i.e. safe, fair and efficient.
- Works with **RosterPerform** - an integrated web-based management dashboard highlighting rostering issues across the whole organisation.
- **Reporting capabilities** -
 - Skills data is held in the system for auditing of training requirements
 - Shortfall notifications flag staff shortfalls and reallocates staff to help avoid clinic cancellations.
 - Prints by 'location' to show personnel by location or requirement
 - Ability to view the capacity for the 'location'
- **Reduces clinical risk through;**
 - o **Consistency of care** due to reduced reliance on temporary staff
 - o **Ensures staff teams with the appropriate skills mix** are deployed on each shift.
 - o **Full visibility** of units allows staff to see who is the most senior person on duty, reducing unnecessary calls to 'on call' managers.
- **Major time savings** - streamlines operations by automating processes across departments, including HR and payroll
- **Increases staff satisfaction** - transparency and fairer rostering process improves morale and reduces staff turnover

HealthRoster Community Next steps

For more information about HealthRoster Community, please contact your Allocate Account Manager or visit www.allocatesoftware.com/healthcare

You can also request a HealthRoster brochure, arrange an application demo and arrange to meet a customer. Please visit the website above, or:
 Phone +44 (0)20 7355 5555
 Email healthroster@allocatesoftware.com
 Visit www.allocatesoftware.com

"We were quite clear about what we required and knew exactly what we wanted from an e-Rostering system: ESR links, competency reporting and the ability to record dependency levels on wards. After a robust competitive tendering exercise, we felt that the most appropriate and capable solution to meet our needs was HealthRoster."

Lyn Bicknell, HR Manager, Solent Healthcare

HealthRoster Community Benefits

- **Replaces existing paper-based processes** across complex areas, achieving smarter, safer and more efficient workforce management.
- **Simplified creation of rosters** - simplifies the process for those creating rosters, as managers can view by location and simply change locations within a roster, rather than having to remove one duty and replace it with another.
- **Financial savings** through prompt and accurate payroll processing, which increases accuracy of pay and expense claims - 71% of staff using manual timesheets are paid incorrectly.
- **Efficient utilisation of resources** - with increased visibility of information between locations, more effective allocation and redeployment of all staff groups can be achieved, in order to deliver the service.
- **Increases productivity of staff** - through improved workforce utilisation.
- **Aligns staffing levels with demand** - resulting in less overtime and increased staff productivity.